

## Oostburg Ambulance AEMT paid position

Part-Time/ Paid on call 20-22 hrs/ week

\$12-\$15/hr

Responds to emergency situations by rendering emergency medical care to sick, disabled or injured individuals based on signs, symptoms, or complaints, before and during transportation to health care facilities.

### General Expectations

- Maintain prompt, predictable, and regular physical attendance
- Maintain the ability to lawfully operate designated motor vehicles and equipment at all times that duties are performed
- Provide truthful, accurate written and verbal communications
- Perform emergency medical activities including administering emergency medical care and providing other assistance as required
- Operate emergency vehicles during all weather and all seasons in a safe and reliable manner
- Attend trainings and classes in emergency medical and related subjects as assigned
- Write reports and complete all related paperwork relative to tasks assigned
- Participate in some department sponsored community events, programs, etc.
- Respond to emergency medical calls which include medical and trauma
- Maintain information in a highly confidential manner compliant with HIPAA Privacy Act and other federal and state confidentiality regulations and in accordance with general principles of professionalism as a healthcare provider
- Maintain relevant certifications as a condition of employment
- Adhere to all Oostburg Ambulance policies and procedures and protocols
- Perform routine inspections, cleaning, and preventative maintenance on all equipment and tools prior to and upon completion of use; refer defects or needed repairs to appropriate personnel
- Clean and keep the station and all rooms tidy
- Wash, clean, polish, and maintain apparatus and equipment
- Report to Oostburg Ambulance Board of Directors

### Equipment Operation

- Operate radio and other communication equipment
- Assist in department supervisory and administrative activities as assigned
- Assist in training new employees as assigned
- Perform other duties as assigned

### Education and Experience:

- Graduation from high school or GED equivalent
- Current Wisconsin EMS Licensure at the Paramedic or Advanced level
- Current CPR certification

#### MANDATORY SPECIAL REQUIREMENTS

- Must be 18 years or older at the time of employment
- Must possess, or be able to obtain by the time of hire, and maintain a valid State of Wisconsin driver's license
- Must have a clear criminal and caregiver background check
- Required to answer pages while on call

#### Necessary Knowledge, Skills and Abilities:

- Working knowledge of driver safety
- Working knowledge of emergency medical care
- Ability to learn the operation of emergency equipment
- Ability to learn to apply standard emergency medical care
- Ability to act effectively in emergency and stressful situations
- Ability to follow verbal and written instructions
- Ability to communicate effectively orally and in writing
- Ability to establish effective working relationships with employees, other agencies, and the general public