

**MINUTES OF THE PLAN COMMISSION MEETING
VILLAGE OF OOSTBURG
OOSTBURG MUNICIPAL OFFICE, 1140 MINNESOTA AVENUE
MONDAY, NOVEMBER 14, 2016**

Chairman Wrubbel called the meeting to order at 5:15 P.M. and opened the public hearing on the application from Scott Burgin to operate a welding and metal fabrication business at 711 N 12th Street, Oostburg, Wisconsin.

Commission members present: Ronald DeTroye, Glenn Wynveen, Jack Hoffmann, Neil Vander Ploeg, Brian Schumacher and Chairman Allen Wrubbel. Commissioner David Nyenhuis was absent.

Also present: Clerk Jill E. Ludens, Scott Burgin, Carl Roethel, Steve Eggebeen, Brian Hilbelink, Jim Davies, Roger Buyze and Ron Walvoort.

The Clerk certified that the public hearing and meeting notice and agenda had been posted in compliance with the Open Meetings Law on November 1, 2016. The notice was also published in the Lakeshore Weekly on November 3, 2016 and November 10, 2016.

A motion to approve the agenda was made by Commissioner Hoffmann and seconded by Commissioner Wynveen. Motion carried.

Scott Burgin addressed the meeting regarding his application. Following Mr. Burgin's presentation, the commission heard input from Roger Buyze on behalf of the Pine Haven Board, Ron Walvoort on behalf of Pine Haven, board members and plan commission members. Commissioner Hoffmann recused himself from the discussion because of a conflict of interest as a member of the Pine Haven Board.

Commissioner Wynveen made a motion to close the public hearing, which was seconded by Commissioner DeTroye, at 5:40 P.M. Motion carried.

Commissioner DeTroye made a motion to recommend to the Village Board that it approve the application of Scott Burgin for a conditional use permit to operate a welding and metal fabrication business at 711 N 12th Street with the following conditions: 1) Annual review of the Permit, with the caveat that if there are any complaints, that the commission revisit the application as soon as possible; and 2) compliance with applicable fire codes. Commissioner Schumacher seconded the motion. Upon a call of the roll, Commissioners DeTroye, Wynveen, Vander Ploeg and Schumacher voted in favor of the motion. Commissioner Hoffmann abstained from the vote. Motion carried.

Motion to adjourn was made by Commissioner Wynveen and seconded by Commissioner Vander Ploeg at 5:55 P.M. Motion carried.

Respectfully submitted,

Jill E. Ludens
Clerk/Treasurer