

**MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
VILLAGE OF OOSTBURG MUNICIPAL OFFICE  
1140 MINNESOTA AVENUE, OOSTBURG, WISCONSIN  
MONDAY, SEPTEMBER 14, 2015**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Steve Boss, James Davies, Brian Hilbelink, Carl Roethel and Peter Scheppmann. Trustee Steve Eggebeen was absent.

Also present was Clerk Jill E. Ludens and Philip Cosson of Ehlers & Associates.

President Wrubbel called the meeting to order at 6:00 P.M.

Pastor Brian Jacobson of the First Presbyterian Church opened the meeting with prayer.

The Pledge of Allegiance was recited.

**CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW:** The Village of Oostburg received certification from Clerk Ludens that the September 14, 2015 Notice of Meeting and Agenda was posted on September 11, 2015 at 2:00 P.M. at the Oostburg Municipal Office, the Oostburg Public Library and the Oostburg Post Office.

It was moved by Trustee Davies and seconded by Trustee Roethel to approve the agenda as presented. Motion carried.

It was moved by Trustee Davies and seconded by Trustee Boss to approve the minutes of the Regular Board Meeting dated August 10, 2015. Motion carried.

Trustee Hilbelink moved to accept the minutes of the Plan Commission dated September 1, 2015. Trustee Davies seconded the motion. Motion carried.

Trustee Davies moved to approve the financial reports, including general fund checks 44814-44915. Trustee Roethel seconded the motion. Motion carried.

Trustee Davies moved to adopt Resolution 3-2015 (15/16), A Resolution Approving An Amendment to the Project Plan of Tax Incremental District No. 2, Village of Oostburg, Wisconsin. Trustee Roethel seconded the motion. Motion carried.

Trustee Davies moved to adopt Resolution 4-2015 (15/16), A Resolution Designating Tax Incremental District No. 2 Distressed Under Section 66.1105(4e) Wis. Stats. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Davies moved to approve the issuance of operator permits to Kerri Saenz and Wendy Drossel for Q-Mart. Trustee Roethel seconded the motion. Motion carried.

The date for the budget preparation meeting was scheduled for October 12, 2015 following the conclusion of the regular board meeting.

Trustee Hilbelink moved to draw an additional \$50,000 from the municipal building loan with the Oostburg State Bank to cover the costs of the landscaping, parking lot and salt shed. Trustee Roethel seconded the motion. Motion carried.

Trustee Davies moved to file a Letter of Intent to Elect Uniform Dental Benefits effective January 1, 2016 and to file the necessary resolution with the Wisconsin Department of Employee Trust Funds. Trustee Boss seconded the motion. Motion carried.

Trustee Hilbelink moved to accept the recommendation of the Plan Commission to rezone the property located at 39 Center Avenue (tax key number 59165-719181) and owned by CLR Properties LLC from R-1 (Residential) to Business Park District (BPD). Trustee Scheppmann seconded the motion. Motion carried with Trustee Roethel abstaining from the vote.

Trustee Hilbelink moved to adopt Ordinance No. 2 (2015/2016), An Ordinance Amending Chapter 1 Zoning Ordinance of the Developmental Codes of the Village of Oostburg Amending Business Park District Uses. Trustee Davies seconded the motion. Motion carried with Trustee Roethel abstaining from the vote.

Trustee Scheppmann moved to approve the lease with the fire department in the form presented to the meeting as amended without charging for water. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Scheppmann moved to accept the recommendation of the Plan Commission to approve the site plan for the Viking Masek addition contingent upon compliance with the recommendations of GAI Consultants and subject to the engineer's approval of the subsequent submissions. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Roethel moved to adopt Ordinance No. 3 (2015/2016), An Ordinance Amending Section 3.10 of the General Ordinances of the Village of Oostburg Regulating Parking at Certain Locations. Trustee Davies seconded the motion. Motion carried.

The meeting was adjourned at 6:50 PM upon motion of Trustee Hilbelink and second by Trustee Scheppmann. Motion carried.

Respectfully submitted,

Jill E. Ludens, Clerk/Treasurer