

**MINUTES OF THE REGULAR VILLAGE BOARD MEETING
VILLAGE OF OOSTBURG
VILLAGE MUNICIPAL OFFICE
1140 MINNESOTA AVENUE, OOSTBURG, WISCONSIN
MONDAY, MAY 11, 2015**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Steve Boss, Brian Hilbelink, James Davies, Steve Eggebeen and Peter Scheppmann. Carl Roethel was absent.

Also present was Clerk Jill E. Ludens, Ken and Lynne TeBeest, ambulance representatives, Jay Mentink and Daniel Kolste, and Director of Public Works, Jeff Gabrielse.

President Wrubbel called the meeting to order at 6:00 P.M.

Pastor John Tinsley from the Bethel Orthodox Presbyterian Church opened the meeting with prayer.

The board recited the Pledge of Allegiance.

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW: The Village of Oostburg received certification from Clerk Ludens that the May 11, 2015 Notice of Meeting and Agenda was posted on May 8, 2015 at 3:00 P.M. at the Oostburg Municipal Office, the Oostburg Public Library and the Oostburg Post Office.

Trustee Davies moved that the agenda be approved as presented. Trustee Hilbelink seconded the motion. Motion carried.

It was moved by Trustee Davies and seconded by Trustee Eggebeen that the minutes of the Regular Board Meeting dated April 13, 2015 be approved. Motion carried.

Trustee Davies moved to approve the financial reports, including general fund checks 44466-44554. Trustee Eggebeen seconded the motion. Motion carried.

Ken TeBeest addressed the board regarding conveying the lot owned by East Town LLC back to the Village of Oostburg in accordance with the terms of the Addendum to the Offer to Purchase. He requested that the village waive the PILOT payment for 2016 and the property taxes accrued to date for 2016. Trustee Davies moved to prorate the property taxes to the date of closing, to waive any further PILOT payment from East Town LLC and to require East Town LLC to pay the closing costs. Trustee Eggebeen seconded the motion. Upon a call of the roll, Trustees Steve Boss, Brian Hilbelink, James Davies, Steve Eggebeen and Peter Scheppmann voted in favor of the motion. Motion carried.

Jay Mentink addressed the Village Board and provided an update on the ambulance operations. The proposed lease between the village and the Oostburg Ambulance has been referred to the Property Committee to follow up regarding changes.

Jeff Gabrielse addressed the board regarding matters involving the Department of Public Works.

Trustee Davies moved to authorize the incentive payment to Field Tree Construction according to the Strawberry Fields Development Agreement in the amount of \$15,642.00. Trustee Eggebeen Boss seconded the motion. Motion carried.

Trustee Davies moved to enter into closed session for the purpose of discussing personnel matters pursuant to §19.85(1)(c), Wis. Stats. Trustee Eggebeen seconded the motion. Motion carried.

Trustee Eggebeen moved to enter into open session. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Davies moved to name Christopher Ten Haken as Assistant Director of Public Works at the pay rate discussed in closed session effective May 18, 2015. Trustee Scheppmann seconded the motion. Motion carried.

Trustee Scheppmann moved to deny the request from the Sheboygan Press to install tubes at cluster mailboxes and residences for delivery of The Sheboygan Press. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Scheppmann moved to approve the estimate submitted by Sheboygan County in the amount of \$14,633.00 and the estimate submitted by Dennis Schleicher in the amount of \$1800 for the parking lot extension at the municipal building. Trustee seconded the motion. Motion carried.

Trustee Scheppmann made a motion to approve the proposal submitted by Dennis Schleicher Excavating for work on the north side and back of the municipal building in the amount of \$1400.00. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Eggebeen moved to approve Ordinance No. 1-2015 (2015/16), An Ordinance Amending Section 22.06 of the General Ordinances of the Village of Oostburg Regarding Cross Connection Inspection. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Hilbelink moved to approve the certified survey map submitted by CLR Properties LLC. Trustee Davies seconded the motion. Motion carried.

Trustee Hilbelink moved to approve the request from Oostburg Christian School for \$1000 for the wood chips for the playground. Trustee Davies seconded the motion. Motion carried.

Trustee Boss moved to approve the proposal submitted by GAI Consultants for Construction Services for the 2015 Roadway Improvement Program. Trustee Eggebeen seconded the motion. Motion carried.

Trustee Boss moved to approve Resolution No. 1-2015 (2015/2016), a Preliminary Resolution Declaring Intention to Levy Special Assessments for the Reconstruction of Park

Avenue from North 10th Street to North 12th Street. Trustee Davies seconded the motion. Motion carried.

Trustee Boss made a motion to send a letter to Warehousing GH because the sidewalks along Wisconsin Avenue still have not been repaired. The village will give it to July 1, 2015 to complete the project or the village will complete the project and invoice the owner. The motion was seconded by Trustee Hilbelink. Motion carried.

President Wrubbel proposed the following committee appointments for 2015, as follows:

Finance Committee – James Davies-Chairman
Carl Roethel and Brian Hilbelink
Safety Committee - Carl Roethel-Chairman
Brian Hilbelink and James Davies
Zoning Committee – Brian Hilbelink-Chairman
Carl Roethel and James Davies
Property Committee – Peter Scheppmann-Chairman
Steve Eggebeen and Steven Boss
Streets Committee – Steven Boss-Chairman
Steve Eggebeen and Peter Scheppmann
Utilities Committee – Steve Eggebeen-Chairman
Steven Boss and Peter Scheppmann

Plan Commission Representative – Brian Hilbelink

Amsterdam Park Commission Representatives - Carl Roethel and Steven Boss

Library Board Representative – Peter Scheppmann

Fire Partner Board Representatives – Carl Roethel and Steve Eggebeen

Trustee Davies moved to approve the appointments as proposed by President Wrubbel. Trustee Boss seconded the motion. Motion carried.

Trustee Davies made a motion to adjourn the meeting at 8:45P.M., which was seconded by Trustee Boss and unanimously carried.

Respectfully submitted,

Jill E. Ludens, Clerk/Treasurer