



take a class

in Random Lake, Oostburg & Cedar Grove

Personal Enrichment classes offered through LTC • Fall 2015

AGRICULTURE/HORTICULTURE

Bulb Garden Design & Installation **\$17.34/\$4.50***
Wake up from winter to a flower-filled garden. Most bulbs require little maintenance once they're planted. And hardy bulbs can safely be left in the ground year after year.
64065 09/17 R 6-9p Cedar Grove

Earth Friendly Composting and Green Cleaning **\$17.34/\$4.50***
This class will introduce you to basic composting for kitchen scraps and backyard materials. You will learn how to create simple all natural cleaners using the same recipes your grandmother used years ago. You'll leave class with complete home kit.
64119 11/04 W 6-9p Random Lake

Fall and Winter Container Gardening **\$17.34/\$4.50***
Learn how to plant your summer containers full of cool-season plants. Fall is a great time to experiment with texture and color in a container garden. Come to this class and learn how to keep your green thumb going, even when winter comes to call!
64121 10/07 W 6-9p Cedar Grove

Planning for Spring **\$17.34/\$4.50***
Planning and preparing in the fall will lead to a beautiful garden in the spring and after. Learn how to create a plan that includes current plants and incorporating new and a few crucial steps to complete now that will make spring gardening easier.
64105 11/18 W 6-9p Oostburg

Preparing your Landscape for Winter **\$17.34/\$4.50***
Teaches learners the steps to successfully prepare your yard and gardens for the winter. Topics covered will include: protecting plants from deer, bugs, and rabbits, which plants should be wrapped and when, closing down irrigation systems and ponds, end of the year pruning and basic steps including container plant care, hoses, faucets, garden tools and more.
64218 10/26 M 6-9p Cedar Grove

Prune Like a Pro **\$17.34/\$4.50***
Since winter is the best time of the year to prune your woody plants (shrubs, trees and evergreens), spend a night learning the right techniques now!
64101 10/19 M 6-9p Oostburg

BUSINESS AND TECHNOLOGY

Computer Maintenance-Basic **\$23.76/\$4.50***
Teaches the participant how to keep their computer running to its fullest potential. Learn how to get into safe mode, use system restore, and much more.
64064 10/28-10/29 WR 6-9p Cedar Grove

Computers: Microsoft Beginners-Level 1 **\$30.26/\$11.00***
Focuses on the development of very basic skills needed to operate a computer. You will learn terminology related to a computer, navigate through various features of a computer, including how to safely turn off your computer and you will create and save a file. Jump drive is included.
64061 09/16-09/23 W 6-9p Cedar Grove

Computers: Microsoft Beginners-Level 2 **\$30.26/\$11.00***
Focuses on developing the learner's basic skills in using a computer. You will demonstrate using the Windows environment. Jump drive is included.
64062 09/30-10/07 W 6-9p Cedar Grove

Computers: Microsoft Beginners-Level 3 **\$30.26/\$11.00***
Focuses on developing the learner's basic skills in using a computer. You will construct a file management system by creating folders, and copying, moving, and renaming files. Jump drive is included.
64063 10/14-10/21 W 6-9p Cedar Grove

Google Drive and Docs **\$23.76/\$4.50***
Teaches social networking on Google and Google Drive. Learn how to access your files anywhere through cloud storage and file backup. The second night of class is a workshop, bring your photos and/or documents and work on your own projects.
64174 11/24-12/01 T 6-9p Oostburg

Workplace Spanish **\$76.60/\$44.50***
 Prepares educators and others who need to use basic Spanish to communicate with Spanish-speaking students, customers, or co-workers. Teaches basic vocabulary and conversational phrases to use in a workplace setting. Students will practice pronunciation and learn minimal grammatical structures to aide in the understanding of the Spanish language.
64142 09/29-10/13 T 6-9p Cedar Grove
64144 09/29-10/13 T 6-9p Random Lake

LIFE AND LEISURE

App Attack Apps for Everyday Life **\$23.76/\$4.50***
Apps can assist you in your daily tasks, travel, budgeting, entertainment, and much more! The apps and information covered can be useful for other Apple touch screen products like the iPhone and iPod Touch or an Android phone and tablet.
64104 11/09-11/16 M 6-9p Oostburg

Beginning Cake Decorating **\$31.09/\$31.09***
Introduces the student to the skills/art in the use of the pastry tube to decorate, including simple decorative flowers, borders, and designs; and the use of acquired skills to produce fancy foods and cakes for special occasions.
64102 10/21-10/28 W 6-9p Cedar Grove

Cooking: Christmas Cookies **\$22.34/\$22.34***
Join us for an evening of laughter, fun and of course, lots of baking and sampling. You'll make three to five kinds of cookies and get to take many home with you. Get some new recipes, and start a holiday tradition with.
64106 12/02 W 6-9p Cedar Grove

Estate Planning **\$10.92/\$10.92***
Teaches the various aspects of planning ones final estate. Topics reviewed will be taxes, beneficiaries, wills, POA's. This course generally sparks lively discussion.
64204 09/23 W 6-8p Cedar Grove

Going Gluten Free the Healthy Way **\$17.34/\$17.34***
You will learn the signs of a gluten sensitivity, where gluten comes from, how to read labels and discovery the key to avoiding gluten. You will learn how rewarding and easy a gluten free lifestyle can be. You will leave with recipe ideas and meal plans.
64217 10/15 R 6-9p Cedar Grove

Home Canning **\$17.34/\$17.34***
A hands-on, kitchen demo course covering food preparation, water bath canning techniques, and long term storage of canned jars.
64123 09/30 W 6-9p Cedar Grove

How to Use Your iPad - Level 1 **\$23.76/\$4.50***
For new iPad users. We'll discuss how to power up your iPad, sign in, establish a google account, and work with privacy settings. We'll teach you how to access wireless "wifi" spots in your home and other locations.
64200 10/01-10/08 R 6-9p Oostburg

 Delivered via television broadcast to classroom.

Register at gotoltc.edu/GetStarted or call 1.888.GO TO LTC (1.888.468.6582, Ext. 1366) *Sr. Fee age 62 and over.



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How to Use Your iPad - Level 2

\$23.76/\$4.50*

We'll discuss advanced settings, connecting your email, using "the cloud," iTunes, taking pictures, and video, and how to organize and purchase apps. You will need to already have a Google account set up. If you don't know how to establish a google account, please take the Level 1 class.

64199 10/22-10/29 R 6-9p Oostburg

How to Use Your Smart Devices-Android

\$23.76/\$4.50*

Provides information for learners on how to make the most of their Android devices such as a Samsung cell phone, tablet or HTC smart phone. You'll learn operating basics in this class for your device and get your questions answered. Please bring your device and power and connection cords.

64172 10/19-10/26 M 6-9p Oostburg

How to Use Your Smart Devices-Apple

\$23.76/\$4.50*

Provides information for learners on how to make the most of their Apple products like iPads, iTunes, iPods, and Macbooks. You'll learn operating basics as well as get your questions answered. Please bring your device and power and connection cords.

64179 09/21 M 6-9p Oostburg
10/05 M 6-9p Oostburg

iCloud

\$17.34/\$4.50*

Teaches how iCloud, an Apple-based product, gives you access to your music, photos, contacts, calendars, documents, and more from your MAC, iPhone, iPad, iPod touch and Windows Computer. iCloud stores your content and automatically keeps it up to date on all your devices.

64173 10/15 R 6-9p Oostburg

Internet Basics and Beyond

\$23.76/\$4.50*

Provides skills to explore the Internet and utilize it as a resource tool. Experience with Windows environment and using a mouse (left/right/double click) is required.

64084 10/01-10/08 R 6-9p Random Lake

iPhone Basics

\$17.34/\$17.34*

Introduces students to the basic functions and features of Apple's iPhone. We will explore the basics of how to use Siri, and the App store.

65696 11/30 M 6-9p Cedar Grove

The 401K Alternative

\$10.92/10.92*

Provides learners with alternatives to traditional 401K programs. Join our 30 year-experienced insurance agent for this class and get your 401K questions answered. This will be an interactive educational experience so bring your financial information with you.

64216 11/18 W 6-8p Random Lake

Understanding Common IRA Mistakes

\$10.92/\$10.92*

Teaches the most common errors with IRA's and what to do to avoid them.

64205 11/12-11/12 R 6-8p Oostburg

Using Email

\$17.34/\$4.50*

Provides the learner with basic skills to communicate over the Internet by creating, sending and receiving E-Mail messages. Students will also learn how to create an address book and attach files and photographs.

64103 11/05 R 6-9p Oostburg

SEMINARS/CERTIFICATIONS

Emergency Medical Responder Refresher

\$85.32/\$14.70*

Provides a 22 hour review of the First Responder course and covers areas of patient assessment, bleeding shock, immobilization, airway, and medical emergencies. Plus AHA BLS HCP Renewal.

62082 10/13 T 6-9p Cedar Grove
11/24 T 6-10p Cedar Grove

ServSafe Certification

\$118.02/\$79.50*

Satisfies Wisconsin Statute HSS196.19(2)(a) requirements. Includes classroom activity, textbook readings, and the testing for food handling certification. The DHSS filing fee is not included in the course fee.

64191 10/20-11/17 T 6-9p Cedar Grove
64192 10/20-11/17 T 6-9p Random Lake

COLLEGE CREDIT

Accounting for Professionals

3cr/\$410.88

The study of information that can be interpreted from financial statements. Students analyze financial statements and apply managerial accounting concepts in an accelerated format. PREREQUISITE: 10804123 Math w Business Applications or CONDITION: 101101 Paralegal program requirements met

61028 09/02-10/21 W 5:30-9:30p Cedar Grove

Intro to Psychology

3cr/\$410.88

Introduces students to a survey of the multiple aspects of human behavior. It involves a survey of the theoretical foundations of human functioning in such areas as learning, motivation, emotions, personality, deviance and pathology, physiological factors, and social influences. It directs the student to an insightful understanding of the complexities of human relationships in personal, social, and vocational settings. COREQUISITE: 10838105 Intro Reading and Study Skills or equivalent

63736 10/26-12/14 M 5:30-9:30p Cedar Grove

Legal Issues for Supervisors

3cr/\$410.88

Applies the skills and tools necessary for a supervisor to effectively function in today's legal work environment. Learners will demonstrate the application of legal practices in both union and nonunion environments, analysis of the impact of U.S. employment laws, the impact of the global economy, the appeal process, reacting to legal charges, documenting the hiring/firing process, dealing with harassment issues, privacy issues, and summarizing legal issues facing contemporary supervisors.

61033 10/28-12/16 W 5:30-9:30p Cedar Grove

Nursing Assistant

3cr/\$437.88

Designed to prepare learners for employment in home care agencies, nursing homes, and hospitals. Upon successful completion, the graduate will be eligible to sit for the State of Wisconsin Nursing Assistant Competency Examination. CONDITION: 305431 Nursing Assistant Admission Requirements Met

60065 09/02-10/14 W 3:30-9:30p Cedar Grove
09/02-12/23 Flex - Online
10/21-12/23 W 3:30-9:30p Sheboygan

Written Communication

3cr/\$410.88

Teaches the writing process, which includes prewriting, drafting, revising, and editing. Through a variety of writing assignments, the student will analyze audience and purpose, research and organize ideas, and format and design documents based on subject matter and content. Keyboarding skills are required for this course. It also develops critical reading and thinking skills through the analysis of a variety of written documents. PREREQUISITE: 10831103 Intro to College Wrtg equivalent and COREQUISITE: 10838105 Intro Rdg & Study Skills or equivalent

63733 08/31-10/19 M 5:30-9:30p Cedar Grove

LOCATIONS

Cedar Grove

Cedar Grove-Belgium High School
321 N. 2nd Street, Cedar Grove

Oostburg High School

410 New York Avenue, Oostburg

Random Lake High School

605 Random Lake Road, Random Lake



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