

**MINUTES OF THE REGULAR VILLAGE BOARD MEETING
VILLAGE OF OOSTBURG
VILLAGE MUNICIPAL OFFICE
1140 MINNESOTA AVENUE, OOSTBURG, WISCONSIN
MONDAY, SEPTEMBER 10, 2018**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Brian Hilbelink, Glenn Wynveen, Carl Roethel, James Davies and Peter Scheppmann. Trustee Steve Eggebeen was absent.

Also present was Clerk Jill E. Ludens.

President Wrubbel called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was recited.

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW: The Village of Oostburg received certification from Clerk Ludens that the September 10, 2018 Notice of Meeting and Agenda was posted on September 7, 2018 at 3:15 PM at the Oostburg Municipal Office, the Oostburg Public Library, the Oostburg Post Office and was also posted on the village website.

It was moved by Trustee Davies and seconded by Trustee Roethel to approve the agenda as presented. Motion carried.

It was moved by Trustee Wynveen and seconded by Trustee Davies to approve the minutes of the Regular Board Meeting dated August 13, 2018. Motion carried.

Trustee Wynveen moved to accept the minutes of the Board of Appeals meeting dated August 6, 2018. Trustee Roethel seconded the motion. Motion carried.

Trustee Davies moved to approve the financial reports, including general fund checks 48553-48629. Trustee Wynveen seconded the motion. Motion carried.

Trustee Davies moved to enter into closed session to consider employment, promotion, compensation or performance evaluation date of any public employee over which the village board has jurisdiction or exercises responsibility pursuant to Sec. 19.85(1)(c), Wis. Stats. Trustee Wynveen seconded the motion. Motion carried.

Trustee Davies moved to enter open session. Trustee Wynveen seconded the motion. Motion carried.

Trustee Wynveen moved to hire Bruce Mentink to assist with lawn mowing at the discretion of the Director of Public Works. Trustee Davies seconded the motion. Motion carried.

Trustee Davies moved to approve the operator permits for Austin Anzia, Joseph Fortino and Jamie Leggett at Minit Mart. Trustee Hilbelink seconded the motion. Motion carried.

Trustee Davies moved to approve the proposal from Ehlers for the scope of services to provide environmental improvement fund loan application assistance in the sum of \$9000.00. Trustee Roethel seconded the motion. Motion carried.

The Employee Policy Manual was discussed and referred to the finance committee for finalization.

Trustee Roethel moved to approve the agreement for special law enforcement services between Sheboygan County the Village of Oostburg for 2019 in the sum of \$28,375.10. Trustee Scheppmann seconded the motion. Motion carried.

The Community Resource Officer Program with the Oostburg Area School District was discussed. Trustee Roethel moved to approve the program as suggested by the Oostburg Area School District subject to the preparation of a final agreement between the school and the village. Trustee Wynveen seconded the motion. Motion carried with Trustee Scheppmann abstaining from the vote.

The matter of enforcement of the property maintenance code and possible changes to the property maintenance code was referred to the Safety Committee.

Trustee Roethel moved to approve the Fire Partners budget for 2019 in the sum of \$123,665.00 for a payment of \$30,916.25 from the Village of Oostburg. Trustee Scheppmann seconded the motion. Motion carried.

The Town of Holland supplied a copy of the DeMaster Road Traffic Study to the board for review. The Town of Holland is going to petition the Department of Railroads to construct a crossing guard at the DeMaster Road railroad intersection. Trustee Roethel moved to support the Town of Holland's petition on behalf of the Village of Oostburg. A formal resolution will be prepared for the October meeting. Trustee Wynveen seconded the motion. Motion carried.

Trustee Scheppmann moved to provide that acreage in the TIF #3 district be advertised for sale at the sum of \$12,500 per usable acre, with the caveat that a \$200,000 minimum tax incremental value be constructed per usable acre and no refund for meeting incremental standards. Trustee Roethel seconded the motion. Motion carried.

Trustee Hilbelink moved to approve the Planned Service Renewal with Johnson Controls in the sum of \$4,954.00 for 2019. Trustee Scheppmann seconded the motion. Motion carried.

Trustee Hilbelink moved to approve the Agreement for Professional Services with Midwest Contract Operations, Inc. for cross connection surveys of 15 non residential properties at a cost of \$1,100.00. Trustee Scheppmann seconded the motion. Motion carried.

President Wrubbel appointed Tracy Brill to act as a Plan Commission member to replace Ronald DeTroye. Trustee Wynveen moved to approve the appointment of Tracy Brill As a Plan Commissioner. Trustee Scheppmann seconded the motion. Motion carried.

Trustee Wynveen moved to adjourn at 7:20 P.M., which was seconded by Trustee Scheppmann and unanimously carried.

Respectfully submitted,

Jill E. Ludens, Clerk/Treasurer